### ANNUAL REPORT OF CITIZENS' COMPLAINTS AGAINST PEACE OFFICERS

<table>
<thead>
<tr>
<th>TYPE OF COMPLAINT</th>
<th>NUMBER REPORTED</th>
<th>NUMBER UNFOUNDED</th>
<th>NUMBER SUSTAINED</th>
</tr>
</thead>
<tbody>
<tr>
<td>NON-CRIMINAL</td>
<td>14</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>CRIMINAL (FELONY)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>CRIMINAL (MISDEMEANOR)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTALS</strong> (4 pending)</td>
<td>14</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

**AGENCY NAME:** Hermosa Beach Police Department  
**PREPARED BY:** Georgia Lonnquist  
**PHONE NUMBER:** (310) 318-0331

**INSTRUCTIONS**

1. Definitions of citizens' complaints and the method of their calculation should be determined by each police agency under Penal Code §32.5, which requires police agencies to establish procedures to investigate such complaints and to maintain written description of the procedures used.

2. Citizens' complaint information should adhere strictly to data elements named in Penal Code Section 13012(e) and be limited to the "total number of such complaints, the number of alleging criminal conduct of either felony or misdemeanor, and the number sustained in each category."

3. The primary unit of count should be the actual event. An event is defined as an occurrence of alleged misbehavior which has unity of time, place, and behavior. In some circumstances, where there are multiple alleged victims, consideration should be given to modifying the counting procedure to account for the number of victims.

4. Enter the number of complaints reported during the year in the "reported" column opposite the "type" of complaint which properly identifies it.

5. Enter the number of complaints unfounded, exonerated, and not sustained during the year in the "unfounded" column opposite the type of complaint which properly identifies it.

6. Enter the number of complaints sustained during the year in the "sustained" column opposite the appropriate type of complaint which properly identifies it.

7. If you have no reported, unfounded, or sustained complaints to report for the year, write the word "none" across the face of the report form and return to the Criminal Justice Statistics Center.

**MAIL OR FAX COMPLETED FORM TO:** CRIMINAL JUSTICE STATISTICS CENTER  
P.O. BOX 903427  
SACRAMENTO, CA 94203-4276  
FAX (916) 227-0427