

**CITY OF HERMOSA BEACH  
COMMUNITY DEVELOPMENT DEPARTMENT  
1315 Valley Drive, Hermosa Beach, CA 90254  
(310) 318-0235**

**BOARD OF APPEALS APPLICATION**

The Board of Appeals is empowered to hear and decide appeals of orders, decisions or determinations related to the application and interpretation of City of Hermosa Beach Building Code. The Board meets as needed based on the submittal of applications (typically on the second Monday of each month). An application must be on file in the Community Development Department at least ten (10) days prior to scheduling a meeting of the Board.

**ADDRESS OF JOB:** \_\_\_\_\_

**LEGAL DESCRIPTION: LOT(S)** \_\_\_\_\_ **BLOCK** \_\_\_\_\_ **TRACT** \_\_\_\_\_

**OWNER'S NAME:** \_\_\_\_\_

**APPLICANT'S NAME:** \_\_\_\_\_

**APPLICANT IS: OWNER** \_\_\_\_\_ ; **CONTRACTOR** \_\_\_\_\_ ; **ARCHITECT** \_\_\_\_\_ ; **ENGINEER** \_\_\_\_\_

**ADDRESS OF APPLICANT:** \_\_\_\_\_

\_\_\_\_\_ **PHONE:** \_\_\_\_\_

**APPLICANT'S EMAIL ADDRESS:** \_\_\_\_\_

**PERMIT NUMBER:** \_\_\_\_\_

Specific order or determination that is appealed. Describe problem. (Attach additional sheets as necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

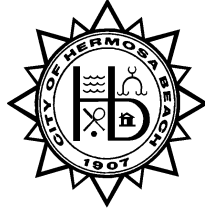
State why the Building Official's order or determination is incorrect, or why a particular code section should be waived (additional sheets or data may be attached):

\_\_\_\_\_  
\_\_\_\_\_

**Applicant's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

Filing Fee: \$1,629 (\$1,522 application fee + \$107 records technology system)

Receipt No.: \_\_\_\_\_ Date Received: \_\_\_\_\_ By: \_\_\_\_\_



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**PROCEDURES FOR APPEALS TO THE BOARD OF APPEALS**

1. Appeals shall be made in writing, upon appropriate forms provided by the Community Development Department.
2. Appeals shall be accompanied by a filing fee as set forth in the Building Fee Schedule.
3. If the Board determines that evidence or further investigation is necessary to decide any appeal, the Board may refer the matter to the Department for further investigation and report.
4. The appellant shall cause to be made at appellant's own expense, any test required by the Board to substantiate a claim.
5. The Department shall prepare an agenda and post same 72 hours prior to the appeal hearing.
6. A copy of the Board's determination shall be mailed to the appellant.