

PUBLIC WORKS
SIDEWALK VENDING APPLICATION

Date Submitted: _____ Permit #: PW-Sidewalk Vending - _____
 Applicant's Legal Name: _____
 Current Mailing Address: _____
 Point of Contact: _____
 CA Driver's License/Identification Card No.: _____ Exp: _____
 Principal Business Name & Address: _____
 Business Taxpayer Identification Number: _____
 Phone No: _____ Email: _____

DOCUMENTS TO BE SUBMITTED	RECEIVED
One (1) Permit. No person shall engage in sidewalk vending without first obtaining a sidewalk permit issued pursuant to Chapter 12.38.020 and one (1) business license issued pursuant to Chapter 5.04.	-----
A copy of a California's driver's license or identification number, or an individual taxpayer identification number.	
A description of the food and/or merchandise to be offered for sale.	
A copy of the applicant's California seller's permit issued by the California Department of Tax and Fee Administration.	
If a vendor of food, proof of all required approvals from the Los Angeles County Department of Public Health, including a current Mobile Food Facility permit.	
A description, map, or drawing of the location(s) in which the applicant proposes to operate. (See attached map for permitted vending locations.) (Check Sidewalk Vending map for approved areas)	
A copy of the dimensions of the vending cart. (Check that it fits in the approved areas for ADA clearance)	
A statement of the days and hours of proposed vending operations, indicating whether the sidewalk vendor intends to operate as a stationary sidewalk vendor or a roaming sidewalk vendor . (Check that it matches the approved areas and times per ordinance)	
Proof of comprehensive general liability insurance with minimum policy limits of one million dollars (\$1,000,000) per occurrence, combined single limit coverage, and two million dollars (\$2,000,000) in the aggregate against any injury, death, loss of damage as a result of wrongful or negligent acts or omissions by the permittee, with an endorsement naming the City as an additional insured.	

*If you have any questions regarding Sidewalk Vending Requirements, please contact the Public Works Department directly at (310) 318-0214

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Permit Payment Received- \$335.00 PLUS 7% TECH FEE (TOTAL \$358.45). (Violators will be fined if vendor operates without a valid permit).	
An agreement by the applicant to indemnify and hold harmless the City, its officers, and employees, for any damage or injury caused to the City as a result of the sidewalk vending conduct or activity.	
Certification: I certify, under penalty of perjury, that the information contained in the application is true and correct to the best of my knowledge and belief. <div style="text-align: right; margin-top: 10px;"> _____ <i>Signature of Applicant</i> </div>	
<u>TO BE FILLED OUT BY PUBLIC WORKS</u>	
PUBLIC WORKS PROJECT MANAGER: _____ Date: _____	
PUBLIC WORKS DIRECTOR _____ Date: _____	

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