

**CITY OF HERMOSA BEACH  
HUMAN RESOURCES DEPARTMENT  
ENVIRONMENTAL PROGRAMS MANAGER 2019  
SUPPLEMENTAL QUESTIONNAIRE**

***Instructions:*** The purpose of this questionnaire is for you to identify your qualifications and experience in specific job related areas. Your responses, along with your other application materials, will be used to make the initial determination of which applicants are best qualified for the position. Responses are not to exceed 200 words per question. Please attach your responses to your application package, which should include: the City of Hermosa Beach Employment Application; your resume; list of (3) professional references; the Supplemental Questionnaire responses.

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1. A desired qualification for this position is responsible analytical and professional experience involving analysis, report preparation, and administrative studies. Briefly describe your work experience in the following areas: request for proposal development and administration, grant procurement and administration, contract management and analysis of federal, state and local policies.
2. Describe a project or program for which you were the lead that required implementing a communications and/or marketing plan for a diverse audience. Include a description of the project objective, how you approached and delivered this project, and how you measured its results.
3. Please describe your experience, including your role in assisting a public agency evaluate or implement one or more of the following: Community Choice Aggregation; Water Quality (NPDES); and Solid Waste management regulations (including AB 939, AB 1826, and SB 1383), or similar environmental programs.